

**SYLLABUS FOR 2023/2024 ENROLMENT
FORM OF STUDY: FULL-TIME PROGRAMME**

GENERAL INFORMATION

1. **Course** Library training
2. **Field of study** Computer Science
3. **Level of acquired education** first-cycle programme
4. **Number of ECTS credits** 0

5. Number of hours per semester

semester	lecture	classes	laboratory/foreign language course	project/practical classes	internship
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6. **Language of instruction:** English

7. **Lecturer** mgr Monika Gościk

DETAILED INFORMATION

8. Preliminary requirements

1. Computer literacy
2. Knowledge of basic information technology

9. Course objectives

- C1 Learning about the services provided by the Library. Getting to know selected electronic resources.
- C2 Acquiring basic knowledge about the specificity, character and distribution of collections made available in the Library.
- C3 Acquiring skills of using the library computer catalogue, multi-searching engine.

10. Field-specific learning outcomes in terms of knowledge, skills and social competences

A student who completed the course:	reference to field-specific learning outcomes
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KNOWLEDGE

EU01 has knowledge of sources in the field of legislation, new trends and software supporting the work of an engineer	K_W17
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SKILLS

EU02 has the ability to use a library computer catalog, multi-search engine and the ability to use licensed electronic resources made available through the library website - e.g. standards, patents, approvals, legal acts	K_U01
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SOCIAL COMPETENCES

EU03 has the competence to consciously choose and use library collections and electronic knowledge resources necessary in the process of education and self-study, in accordance with the principles of ethics and copyright law	K_K01
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11. Course content

Course delivery method – classes

Describing the services provided by the Library. Characteristics of library collections. Getting acquainted with the rules and regulations of the library and the rules of using library collections, complying with the rules of ethics and copyrights.

Library homepage - as an aid in reaching desired information.

Presentation about searching tools: using library computer catalog and multi-searcher. Presentation

of selected electronic resources - Digital Library and Reading Room - IBUK, Polish and European standards, patent descriptions, approvals. Using library resources according to the rules of ethics and copyright law.

Learning about the library web site, placing an order for a book or a magazine through the library catalog, searching resources in Digital Library and IBUK Reading Room.

12. Assessment method(component, final)

Pass

13. Student workload

Form of activity	Number of hours
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1. Classes with direct participation of the teacher and office hours	2
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2. Student workload	0
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sum	2
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Number of ECTS credits	0
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15. Assessment form - details

Methods of learning outcomes verification:

Credit is based on attendance and participation in class

16. Other details concerning the course

1. Direct information about the issues of classes and a program content is provided by the teacher during classes and during office hours.

2. Classes will be held at AB in Biała Podlaska or online

3. Classes will be held in accordance with the current schedule

4. Office hours will be held in accordance with the applicable schedule